

22 Aug 2017

### **Moving out inspection**

Make an appointment for inspecting the apartment with Niko Burtsov, property manager, [niko.burtsov@laajasalonisannointi.fi](mailto:niko.burtsov@laajasalonisannointi.fi).

**The apartment must be empty and cleaned in accordance with the instructions at the time agreed for the inspection. If you wish, you may be present during the inspection. All the keys must be left in the apartment as part of the inspection.**

If the holder of the right of occupancy has not agreed a time for the inspection, the apartment will be inspected on the weekday following the termination of responsibilities. The keys must be left in the apartment no later than on the day when the responsibilities end.

### **Keys**

All original keys to the apartment, and any additional keys, must be left in the apartment. The reservation lock for the laundry, if any, and the keys to the security lock must also be left in the apartment. **If any original keys are missing, please report this before the inspection. If keys are missing, the lock/locks will be rekeyed at the resident's expense.**

All fixtures, interior doors and sliding doors must be installed in their original places. All stickers, posters and traces of adhesive must be removed from the surfaces of fixtures and walls.

In addition, the window key, the property developer's home folder and any IT and antenna cables received when the apartment was handed over, must be left in the flat. All light fixtures must be removed and roof lamp sockets installed on the ceiling in their original condition. Installations may be performed only by a qualified electrician.

### **Cleaning**

The apartment must be cleaned thoroughly before moving out and handing back the keys. The cleaning must be performed so that the new occupant can take the apartment and storage facilities into use without cleaning them first. No doubt you would appreciate a cleaned apartment yourself when moving in.

**If the cleaning is neglected when moving out, it will be performed for the new occupant at the expense of the occupancy holder who moved out. The costs incurred will be charged in full from the previous occupant.**

When moving out from the apartment, pay special attention to the following:

#### **Kitchen**

- The stove and refrigerator must be washed inside and out. Be sure to clean behind the stove and the refrigerator. Clean the oven and the baking trays.
- Clean the kitchen cupboards inside and out
- Clean the ventilators
- Plug the connecting pipes of the dishwasher and install the original fixture door to where the dishwasher was

#### **Bathroom and toilet**

- Clean the toilet seat and washbasin
- Clean the floor drain
- Clean the ventilator

All floor surfaces in the apartment must be vacuumed and washed and any stains on the doors and walls removed. The balcony must be cleaned as well.

**If no defects or faults are found during the inspection, and the occupancy holder has paid all monthly residence fees and other liabilities, the security deposit will be refunded in full during the calendar month following the month in which the right-of-occupancy agreement ended, into a bank account given by the holder of the right of occupancy. If the security deposit has already been refunded (will be refunded after 3 years of occupancy without disturbances, and no monthly residence fees remain unpaid), any costs for cleaning and repairs will be withheld from the right-of-occupancy fee refunded to the holder of the right of occupancy.**

Normal wear and tear due to the apartment being lived in, and due to the age of the apartment, will be taken into account during the inspection. However, a worn surface is not the same as a dirty surface.